

Campus Definitions Reference Guide The key difference between a branch and extension campus is that the extension campus is operationally dependent on the

main or branch campus.

An **extension** campus can be associated with a branch campus and can also be located within the same zip code as a branch campus.

A branch campus is geographically separate from a main campus.

• A main campus and an extension campus can be located in the same zip code.

• The extension campus will have a different VA-assigned sub-facility code than the main campus.

Zip Code 3



BRANCH CAMPUS:

A location of an educational institution that is geographically apart from and operationally independent of the main campus of the educational institution; has its own administration; and offers courses leading to a degree or other recognized education credential.

EXTENSION CAMPUS:

A location of an educational institution that is geographically apart from and is operationally dependent on the main campus or a branch campus of the educational institution.

MAIN CAMPUS:

A location where the primary teaching facilities of an educational institution are located.

SCHOOL CERTIFYING OFFICIALS ARE NOT REQUIRED TO DEFINE CAMPUS TYPE.

Schools must submit their campuses to their SAA, who will make this determination. 38 C.F.R § 21.4266(a)(3)-(5) provides VA's general definition guidance for these campuses. It is the sole discretion of the SAAs to determine whether a campus qualifies as an extension campus.

- An extension campus can be geographically separate (e.g. in a different zip code) or physically separate (e.g. a different building within the same zip code) from a main or branch campus.
- Any training location that crosses state lines where a student is physically attending classes must be approved by the SAA in the respective state; if an extension location has administrative capabilities it may be approved as a stand-alone campus in the state.
- Extension campuses of a US based school that are located in foreign countries may be approved by the SAA of the associated main or branch campus.





Zip Code 1