**Table of Contents**

**CHAPTER 10. Processing Death Cases on Inactive Accounts**

|  |  |
| --- | --- |
| **Subsection** | **Name** |
| 10.01 | General |
| 10.02 | Clerical Action |

10.01 GENERAL

BIRLS (Beneficiary Identification and Records Locator Subsystem) will generate a notice of death to the VA Insurance Center on insurance that has lapsed within two years prior to the date of death, or if a liability exists. A 368d, Report of Status for Settlement of Death Claims, will not be required unless the account can be adjusted and placed in force or there are refundable credits of $25 or more.

10.02 CLERICAL ACTION

a. The insurance record will be reviewed for evidence indicating that the insurance lapsed after waiver of premiums was terminated for failure to cooperate. If such evidence is of record, the case will be referred to the Section Chief, Insurance Claims Division for review.

b. In limited pay records (non-death award overpayments) of any amount, the liability will be added to the record using TT036. Once an heir is located who is entitled to the liability, a supplemental 368d will be prepared without notes and the payment will be refunded to the heir using a 706 refund or the address screen and a refund flash. The liability will then be deleted using TT035, account 09.

1. If the liability is less than $25, the liability is deleted using TT035, account 49, and a liability deletion memo is sent to the Insurance Accounting Staff.