



EDUCATION SERVICE

3rd Quarter, School Certifying Official Webinar

June 18, 2019





Executive Director, Education Service

- Charmain Bogue
- Appointed as Executive Director, VBA Education Service May 2019
- Hired by VA in 2007, VR&E Counselor at the NYC Regional Office
- Held numerous Leadership positions within VA, and has been with Education Service since 2013
- BS Psychology, Morgan State University
- MS Rehabilitation Counseling, Hofstra University
- Certified Lean Six Sigma Black Belt





News & Resources

- 4th Quarter SCO Webinar – September 2019 (Actual Date TBD)**
- [GI Bill – Colmery Act](#)
- [Veteran Employment Through Technology Education Courses \(VET TEC\)](#)
- [SCO Training and Covered Institutions](#)
- [School Certifying Official Handbook](#)
- [VA-ONCE Quick Reference User Guide](#)
- [VA-ONCE Tips](#)
- [GI Bill Comparison Tool](#)
- [Education and Training SCO FAQs](#)
- [Conferences and Events](#)
- [Ask A Question \(Known as Right Now Web\)](#)
- [WEAMS Public](#)
- [VA Facebook Page](#)
- [Education Liaison Representative List By State](#)

We truly hope you acquired some useful info during today's Webinar, and look forward to seeing you next Quarter.

Thank you for all you do for our Nation's finest!

Semper Fidelis



Host & Moderator

- **Brendan Fitzgerald**
- Management & Program Analyst; National Training Team – Compliance
- Hired by the Muskogee Regional Processing Office (RPO) December 2008 Veterans Claims Examiner (VCE)
- Moved to VA Central Office (VACO) Education Service January 2010
- United States Marine Corps (Retired) 1985-2006
- Recipient of Chapters 30, 1607, 33 & 35





Thomas Alphonso

- Assistant Director for Policy & Procedures- VACO
- Hire by VA September 2009 Compensation Service and Regulations Team
- 9.75 Years with Veterans Affairs
- BS United States Military Academy, Juris Doctorate Degree Boston College Law School
- Former US Army Officer, 6 Years





EDUCATION SERVICE

Section 103, PL 115-407

Attendance and Participation While Awaiting VA
Tuition and Fee Payments

Tom Alphonso
Assistant Director, Policy & Implementation





Section 103, PL 115-407

- Effective date: August 1, 2019
- What is it:
 - Prevents a school from penalizing the student while waiting for VA to make tuition and fee payments
 - Cannot deny a student access to classrooms, libraries or other institutional facilities
 - Cannot make the student borrow money to cover the cost while waiting for payment
 - Cannot charge a student a late fee or penalty
- Who is covered: Any student using Ch31 or Ch33



Section 103, PL 115-407

- What is the covered period:
 - Protection begins when the student provides the school with a COE or a Statement of Benefit
 - The School can require the student to submit the COE or Statement of Benefits no later than the first day of the program
 - Can also require the student submit a written request to use benefits or other necessary certifications
 - Ends when VA makes payment or 90 days after the date school certifies tuition and fees



Section 103, PL 115-407

- Implementation:
 - SAAs have contacted schools and provided a standardized catalog addendum
 - Addendum is an attestation that the school's policy is in accordance with the law
 - Addendums must be complete and returned to the SAA in accordance with SAA guidance
- Waivers – information on waivers will be provided by VA at a later date



Conclusion

Please submit Questions Regarding Section 103 PL 115 in the Q&A Pod





Bryan Callahan

- Policy Analyst, Vocational Rehabilitation & Employment (VR&E)
- Hired by VA in 2007 as a VR&E Counselor, NYC Regional Office
- Hired by VA Central Office (VACO) in July 2016
- Master's Degree in Public Administration





EDUCATION SERVICE

Section 103, P.L. 115-407:
Impact on Vocational Rehabilitation and
Employment (VR&E)

Bryan Callahan
Policy Analyst, VR&E Service





Program Differences to Consider:

- Section 103 of PL 115-407 applies to Chapter 31, (VR&E) and Chapter 33, Post-9/11 GI Bill participants in the same manner.
- Authorization Differences:

Chapter 31 VR&E	Chapter 33 Post 9/11 GI Bill
<ul style="list-style-type: none">• VA Form (VAF) 28-1905, Authorization and Certification of Entrance or Reentrance into Rehabilitation and Certification of Status• VA-ONCE is used to certify enrollment only• Facilities must submit a separate Tuition and Fees (T&F) invoice to VR&E for payment• Note: Authorization format will be changing with e-invoicing	<ul style="list-style-type: none">• Certificate of Eligibility (COE)• Certifying T&F in VA-ONCE is applicable• A separate T&F invoice is not needed for payment



Additional Actions Facilities MAY Require of Servicemembers or Veterans (SM/V):

Additional Actions and the Potential Impact on VR&E:

- Provide a VAF 28-1905 no later than the first day of a course
 - This is not always possible for VR&E given the unique needs of SM/Vs with Service-Connected Disabilities
 - Application and evaluation procedures
 - Feasibility issues
 - Facilities that accept a VAF 28-1905 after the first day of a course(s) will increase the number of SM/Vs who can utilize VR&E benefits
- Submit a written request to utilize VA benefits
- Provide any information necessary for enrollment certification



Conclusion

Please submit Questions on Section 103 PL 115-407
VR&E within the Q&A Pod





Donna Robinson

- Management & Program Analyst VR&E National Program Implementation Team- VACO
- Hired by VA in March 2007 as a VR&E Counselor in National Capital Region Benefits Office – Former DC Regional Office (RO)
- Masters Degree in Vocational Rehabilitation & Employment George Washington University
- Daughter of Career US Air Force Officer





EDUCATION SERVICE

VR&E e-Authorization & e-Invoicing

Donna Robinson
Program Analyst VR&E Service





Current Authorization and Invoice Processes

- VA Counselors provide paper 28-1905s to SCOs authorizing services. SCOs use these authorizations to certify VR&E Veterans' enrollment in VA-ONCE
- School business offices invoice the 56 VR&E Divisions for services provided to Veterans in the VR&E program in a number of ways including:
 - Via U.S. Postal Service annotating multiple students charges on one invoice
 - Emailed directly to the assigned VA Counselor
 - Emailed to a centralized email box
 - Tuition, Fees, and Bookstore charges are routinely submitted separately





E-invoicing for VR&E

As part of VR&E's modernization initiative, all authorization and invoicing will be transitioned to an electronic system to ensure standardized processing, accountability, and timely review and payments, as well as, to comply with an OMB mandate for electronic invoicing



Invoice Payment Processing System (IPPS)

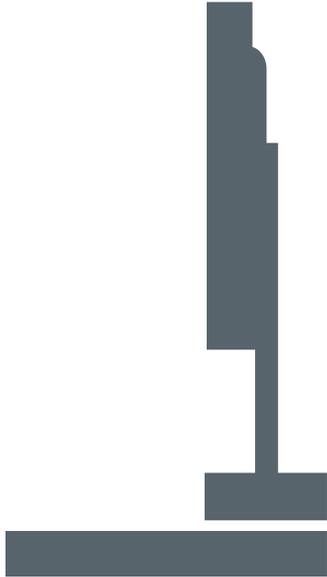
- VA Counselor will authorize VR&E services that will automatically generate an email notification to the SCO
- VA will use the IPPS application to manage, review and process invoices

Tungsten Network

- SCOs will access submitted authorizations electronically through the Tungsten Network
- Bookstores and Business Offices shall input invoices directly online within the IPPS system



Future E-authorization and E-invoice Processes

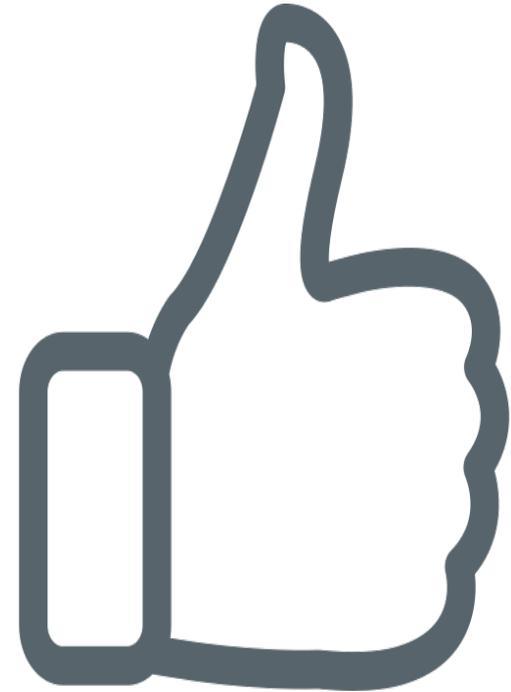


- SCOs will receive an email indicating that they have a new authorization for a VR&E Veteran
- SCOs will log into Tungsten to view, download, print all pending authorizations
- SCOs will continue to certify enrollment in VA-ONCE
- Schools will invoice VA for services provided in Tungsten
- Each invoice will be for only one student Veteran and must be aligned with an authorization



Benefits of E-invoicing

- **Instant Invoice Validation** → Get notified of errors before you send your invoice, resulting in fewer invoice exceptions
- **Expedited Payments Processing** → No more manual checking means we can process your payments quickly
- **Real-Time Status** → Track the status of your invoice to see when you will get paid, and if there's an exception find out why and who to contact
- **No installation of hardware or software required**
- **No Cost to Vendor** → Tungsten Network electronic invoicing service includes data mapping, transaction fees, and invoice status post-delivery free of charge to VAFSC vendors





Next Steps

Soon, VA will be sending out letters to introduce the Tungsten Network, provide instructions for registering, and dates and times for upcoming training sessions.

These emailed letters will be sent to the schools business office. We ask for your assistance by:

- Advising the appropriate personnel at your school or facility to expect the communication from VA
- Communicating the importance of this initiative
- Collaborating with your colleagues to ensure you are included in the registration for your institution (Both SCOs and Business Office personnel will require access)





Implementation



- VA will conduct a pilot towards the end of Summer, 2019. The pilot will consist of four schools which have later start dates for Fall, 2019
- National implementation will be at the end of calendar year 2019, in time for Spring 2020

IMPORTANT:

- ***E-invoicing for VR&E will not change the current process that SCOs use for communicating tuition and fees charged for Chapter 33 in VA-ONCE***



Conclusion

Please submit VR&E Questions within the
Q&A Pod





EDUCATION SERVICE

Work Study Program

Kevin White

Supervisory Veterans Claims Examiner

Muskogee, Oklahoma





Topics of Discussion

- Highlights and Changes
- Work-Study Program
- Contract Extensions
- Contract Agreements
- Work-Study Payments
- Common Mistakes
- Additional Information



Highlights and Changes

“Ask a Question” Program

- All Site-Supervisors are requested to begin using the GI Bill Ask a Question website
- This is a secure system that provides an instant response and a reference number for tracking purposes
- Site-Supervisors may call the VA Work-Study Department if needing assistance setting up an account and/or navigating the program. The Work Study Site Supervisor number is:
1-855-225-1159, Option #2
- **Please do not give this number to students.**
- Work Study students can call **1-888-442-4551** to speak with an agent concerning their Work Study and/or Educational Benefits



Work Study Program

Government vs State Wages

- According to the United States Department of Labor:
 - *“Federal minimum wage laws supersedes state minimum wage laws where the federal minimum wage is greater than the state minimum wage. In those states where the state minimum wage is greater than the federal minimum wage, the state minimum wage prevails”*
- VA Work-Study rates are based on the Federal or State minimum wage, whichever is greater, for the work-site’s location
- Once a new rate has taken effect by the Department of Labor, any hours worked on or after the effective date will be paid at the higher rate



Work Study Program

Program Eligibility

- To qualify students must be receiving a VA Education Benefit and training at a level of $\frac{3}{4}$ time or greater
- VA Education Benefits consist of:
 - Chapter 30: The Montgomery GI Bill
 - Chapter 31: Vocational Rehabilitation & Employment
 - Chapter 32: The Post-Vietnam Era Veterans' Educational Assistance Program (VEAP)
 - Chapter 33: The Post-9/11 GI Bill/ Fry Scholarship
 - Chapter 35: Dependents' Educational Assistance Program (DEA)
 - Chapter 1606: The Montgomery GI Bill – Selected Reserve



Work Study Program

Applications

- Students should complete the Application for Work-Study Allowance, WA 22-8691
- Site Supervisors must review the student's name, address, SSN and field 11 for accuracy
- If student wishes to receive Advance Payment, Box 9 must be completed
- Site Supervisors must ensure the application is signed by the student in Box 15
- Applications may be submitted 30-45 days prior to the beginning of the term through the GI Bill "Ask a Question" site



Work Study Program

APPLICATION FOR WORK-STUDY ALLOWANCE		
PART I - IDENTIFICATION INFORMATION		
1. NAME OF APPLICANT (First, Middle, Last)		
2. MAILING ADDRESS OF APPLICANT (Number, and street or rural route, city or P.O., State and 3 digit ZIP Code)	3A. VA FILE NUMBER (For chapter 31, enter the veteran's file number. Be sure to include the suffix indicator. For dependent's transfer of entitlement cases, enter the file number of the person who transferred entitlement to you.)	
3C. DATE OF BIRTH OF APPLICANT (Month, Day, Year)	3B. SOCIAL SECURITY NUMBER (Do not show in Item 3A)	
3D. DATE OF BIRTH OF APPLICANT (Month, Day, Year)	3D. SEX OF APPLICANT <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
4A. TELEPHONE NUMBER (Include Area Code)	4B. PLEASE PROVIDE THE HOURS THAT YOU CAN REACH YOU DAYTIME: _____ EVENING: _____	
5. EDUCATION BENEFIT RECEIVING <input type="checkbox"/> CHAPTER 30 (Subcategory of GI Bill - Active Duty) <input type="checkbox"/> CHAPTER 32 (Post-9/11 GI Bill) <input type="checkbox"/> CHAPTER 31 (Vocational Rehabilitation) <input type="checkbox"/> CHAPTER 34 (Dependent Educational Assistance) <input type="checkbox"/> CHAPTER 32 (Financial Educational Assistance Program) <input type="checkbox"/> CHAPTER 1405 (Subcategory of GI Bill - Selected Reserve) <input type="checkbox"/> CHAPTER 1407 (Reserve Educational Assistance Program) <input type="checkbox"/> TRANSFER OF ENTITLEMENT PROGRAM (Parent or Spouse entitled to benefit)		
PART II - SCHOOL INFORMATION		
6A. NAME AND COMPLETE ADDRESS OF SCHOOL		
6B. CURRENT ACADEMIC OR TRAINING PROGRAM		
7. CURRENT ENROLLMENT INFORMATION		
7A. BEGINNING DATE (Month, Day, Year)	7B. ENDING DATE (Month, Day, Year)	
8. NEXT ENROLLMENT PERIOD YOU PLAN TO ATTEND		
8A. BEGINNING DATE (Month, Day, Year)	8B. ENDING DATE (Month, Day, Year)	
PART III - WORK STUDY INFORMATION		
9. ADVANCE PAYMENT - DO YOU WANT AN ADVANCE PAYMENT? (See Manual Can I Afford?) <input type="checkbox"/> YES <input type="checkbox"/> NO		
10. HAVE YOU EVER PARTICIPATED IN THE VA WORK-STUDY PROGRAM BEFORE? (If "YES," please state where you worked) <input type="checkbox"/> YES <input type="checkbox"/> NO		
11. WORK SITE PREFERENCE (Tell us the school, VA facility or other government facility where you would prefer to do VA related work. Be specific in many facilities have the same name or perform the same services in different locations or cities.)		
12. WORK EXPERIENCE (Tell us about the jobs you had before, after, and/or during VA work-study jobs. Please be as specific as possible. If you have no work experience, please "NONE." If not sure if needed, attach a separate sheet with your work history.)		
13. SPECIFY THE DAYS AND HOURS DURING THE WEEK YOU ARE AVAILABLE TO WORK		
(G)	DAYS	WHEN AVAILABLE: (From & To)
	MONDAY	
	TUESDAY	
	WEDNESDAY	
	THURSDAY	
	FRIDAY	
14. QUALIFICATIONS (Tell us about any special qualifications you have based on your education or work experience. Include any experience in information technology. Also, tell us what kind of job interests you. If needed, attach a separate sheet with this information.)		
15. SIGNATURE OF APPLICANT (Do not print)	16. DATE SIGNED	
17. PRIVACY ACT INFORMATION: VA will not disclose information collected by this information collection to any source other than what has been authorized by the Privacy Act of 1974 or Title 38 Code of Federal Regulations 1.576 for routine use as identified in VA's system of records, 38 U.S.C. 210208, Compensation, Pension, Education and Vocational Rehabilitation Records.		



Work Study Program

Applications Continued

Approved Application hours

Approved contract hours are based on the student's qualifying enrollment at approximately 25 hours per week, prorated for partial weeks, with consideration given as to when the request was received

Denied Application

If an application is denied, the Site Supervisor will be notified through the Ask a Question program with the denial reason. Keep in mind that if your student is denied because VA has simply not yet received the enrollment certification, the Site Supervisor should resubmit the application once the student has verified with the school the enrollment has been sent.
VA Work-Study does not monitor denied applications



Work Study Program

Important Information

The student cannot begin working before the contract is approved or the start date of the contract, whichever is later.

RESULT:

Hours worked prior to the approval date or the beginning date of the contract

CANNOT BE PAID!



Work Study Program

Contract Extensions

- Extend the students current contract to provide new allotted hours and a new timeframe in which the student may work
- Students must be using VA Education Benefits and enrolled 3/4 time or more
- Extensions may begin up to 30 days before the next term starts, or right after the current contract, which ever is less
- Contract Extension requests should be submitted via Ask a Question or by phone, no less than 15 business days before the end of current contract to be processed in a timely manner



Work Study Program

Zero-Hour Extension

- Zero-Hour Extension is used at the end of a contract
- This extension allows additional time to work remaining hours
- Not to exceed 30 days after END DATE of previous contract, the student is not allowed to exceed allotted hours of previous contract
- Zero-Hour Extension requests may be made through the Ask a Question program, or by phone, 15 business days before the END DATE of current contract

Please do not allow students to work after their contract end date, until the zero hour extension is approved by VA



Work Study Program

What is a contract agreement?

An agreement between the student and VA informing them of student and VA responsibilities during the allotted contract period

- Site Supervisor should obtain the Work-Study's signature on the agreement VA Form 22-8692 and return it to the VA Work-Study Department
- Agreements may be sent in with or before the first timecard, if no Advance Payment is requested
- If Advance Payment is requested the Agreement must be sent in as soon as possible
- Advance payment and any timecards received before the signed agreement cannot be processed until the VA Form 22-8692 has been returned



Work Study Program

Time Records/Time Cards

- Time Records may be submitted every 50 hours or every two weeks, whichever comes first
- Hours to be paid should be kept cumulative and on the correct time record for the entire contract period
- The time record must be initialed by both the student and the Site Supervisor
- Time records should be completely filled out before starting a new time record



Work Study Program

Time Records/Time Cards Continued

- Zero-Hour Time Records must continue with cumulative hours from previous time records
- Once time record has been processed, the student can usually expect a deposit within about 3-5 business days (Paper checks 7-10 business days)
- If claimant has not received payment after 15 days, the Site Supervisor may contact the VA Work-Study Department for a status of payment



Work Study Program

Work-Study is a Benefit

Work-Study payments are a supplement to VA Educational Benefits. This is a benefit, and therefore, nontaxable

Payments received under this benefit program are not considered as income and should not be mentioned as such

We do not send any tax documents or W-2s.



Work Study Program

Common Mistakes

Allowing student to work before approved.

NO Student should be allowed to work before the Site Supervisor has received the student's Work-Study Contract. Any hours worked prior to being approved will not be paid

Non-Cumulative Hours.

Students must keep a running total of hours work, starting from 0, to ensure that they do not work over the hours allotted. Hours worked over the approved amount will not be paid

Multiple Student's in 1 Ask A Question Site submission

Site Supervisors should only submit 1 student's documents/request per entry. Having multiple student's information in 1 submission is a potential privacy violation and cannot be captured into the student's file



Work Study Program

Common Mistakes Continued

Providing VA Work-Study Phone Number to Students.

The Work-Study line is for the exclusive use of Site Supervisors ONLY. Please do **not** share this number with your students

If the student wishes to call in they may contact the VA Education Hotline, at 1-888-442-4551 to have a representative document their request and forward it to the VA Work-Study Department



Work Study Program

Additional Information

Site Supervisor Changes

Site Supervisors need to inform the VA Work-Study Department when a new Site Supervisor has been added or when a Site Supervisor has left the facility. Leaving Site Supervisors should fill out the Site Supervisor Change Form with the updates and submit to the VA Work-Study Department through the GI Bill “Ask a Question” program

**There is a copy of the Site Supervisor Change Form in the back of the Site Supervisor Handbook*

VA Debt Relief via Work-Study Program

Work-Study may be used to repay a VA Education debt. Students may potentially use the work-study program to satisfy an Education debt. The claimant must have **no other means** to repay the debt, such as military retirement, VA disability or VA education benefit. You may contact the VA Work-Study Department if you have more questions



Conclusion

Please post questions on Work Study within the
Q&A Pod





Shay Norton

- Management & Program Analyst, Business Process Development
- Hired by VA March 1995, Veterans Claims Examiner, Atlanta RPO
- BA in Political Science, Georgia State University



VANCE



EDUCATION SERVICE

VA-ONCE Amendments vs. Adjustments

Knowing the Difference

Shay Norton
Business Process Development





Topics of Discussion

At the end of this lesson, you will be familiar with:

- Difference between Amendments and Adjustments
- Know when and how to do an Amendment
- Know when and how to do an Adjustment



Amendment versus Adjustment

- **Amend** – Amending the enrollment certificate allows you to edit the beginning date, ending date, or tuition and fees. For Non- Chapter 33 cases you can also add an “advance pay” or “accelerated pay” request. This feature should be used if you are correcting something, *other than hours*, on the original enrollment certification
- **Adjust** – Adjusting the enrollment certificate allows you to report a decrease or increase in hours for the term



Amendment

Select the term to amend by clicking on the arrow to expand the virtual record. Highlight the term

Click the Cert menu at the top of the page

Click "Amend". The bottom 1/2 of the screen opens to Edit Amendment

VA-ONCE Certs - Windows Internet Explorer

Cert Complete Submit

New
New Multiple Term
Amend
Adjust
Terminate
Delete
Change to Status 2

Print Student

VA-ONCE
05shaneferreebe
3-1-3131-31

Certs
Program: HISTORY
Chapter: 33
Training Type: Undergraduate

2

VA Data Log History

All All All to Filter

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
4X FALL11			08/21/2011	12/23/2011	0	0				31313131	11021459
4X WNTR			01/01/2011	02/01/2012	12	0				31313131	11149472

View Enrollment Save Cancel

Facility: 31313131 Trng Type: IHL_UNDERGRAD Prgrm: HISTORY Prior Credit: 4X

SPRNG12 02/01/2012 05/01/2012 12 0 4300.00

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F*

Advance Pay Accelerated Pay (high-tech courses only)

LDA/EFF Date

Remarks Modify Remarks List

Tasks Margin Help

Done Local intranet 100%



Amendment

You can now edit all fields *except* the number of hours. A remark indicating that this is an Amended enrollment is automatically inserted. Make edits and review for accuracy.

Click "Save".

Click "Complete"
NOTE: You can skip this step and click directly on Submit. Complete can be used if you are not submitting right away and would like to review and submit later.

Click "Submit".

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
-2 SPRNG12			02/01/2012	05/01/2012	12	0			10/28/2011	31313131	
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
4X FALL11			08/21/2011	12/23/2011	0	0				31313131	11021459
4X WNTR			01/01/2011	02/01/2012	12	0				31313131	11149472

Edit Amendment
Facility: 31313131 Trng Type: IHL_UNDERGRAD Prgrm: HISTORY Prio: Credits 2

SPRNG12 | 02/01/2012 | 05/01/2012 | 12 | 0 | | | 4300.00
Term Name Begin Date* End Date* Res Dist* R/D Clock T & F*

Advance Pay Accelerated Pay (high-tech courses only)

LDA/EFF Date: 10/28/2011

Remarks: Amends Training Period (02/01/2012-05/01/2012) On 1999 Dated: 06/20/2011



Adjustment

Select the term to adjust by clicking on the arrow to expand the virtual record. Highlight the term

Click the Cert menu at the top of the page

Click "Adjust".
The bottom 1/2 of the screen opens to Edit Adjustment

VA-ONCE Certs - Windows Internet Explorer

VA-ONCE 05shaneferreebe 3-1-3131-31

Cert Complete Submit

New
New Multiple Term
Adjust
Amend
Terminate
Delete
Change to Status 2

Certs
Program: HISTORY
Chapter: 33
Training Type: Undergraduate

Print Student

VA Data Log History

All All All to Filter

	Term Name	Info	Begin Date	End Date	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
▼	4X SPRNG12		02/01/2012	05/01/2012	12	0				31313131	11149472
▢	4X SPRNG12		02/01/2012	05/01/2012	12	0				31313131	11149472
▶	4X FALL11		08/21/2011	12/23/2011	0	0				31313131	11021459
▶	4X WNTR		01/01/2011	02/01/2012	12	0				31313131	11149472

View Enrollment Save Cancel

Facility: 31313131 Trng Type: IHL_UNDERGRAD Prgrm: HISTORY Prior Credit: 4X

SPRNG12 ▶ 02/01/2012 05/01/2012 12 0 4300.00

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F*

Advance Pay Accelerated Pay (high-tech courses only)

LDA/EFF Date

Remarks [Modify Remarks List](#)

Tasks Margin Help

Done Local intranet 100%



Adjustment

You can now make adjustments to the following fields: Res, Dist, R/D, Clock, Tuition, Fees, Training Time or Full Time Equivalent (graduate training only), Yellow Ribbon (Ch 33)

Select the Reason for Adjustment from the drop down

Enter the LDA/EFF Date (Last Date of Attendance/Effective Date of the change)

VA-ONCE Certs - Windows Internet Explorer

Cert Complete Submit Print Student

VA-ONCE Name: [REDACTED] Certs Program: HISTORY
SSN: [REDACTED] Chapter: 33
File/Payee: [REDACTED] Training Type: Undergraduate

05shaneferreebe 3-1-3131-31

Bio **Certs** **VA Data** **Log** **History**

All All All to Filter

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
2 SPRNG12			02/01/2012	05/01/2012	12	0				31313131	
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
4X FALL11			08/21/2011	12/23/2011	0	0				31313131	11021459
4X WNTR			01/01/2011	02/01/2012	12	0				31313131	11149472

Edit Adjustment Save Cancel

Facility: 31313131 Trng Type: IHL UNDERGRAD Prog: HISTORY Prior Credit: 2

SPRNG12 02/01/2012 05/01/2012 12 0 4300.00

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F*

Advance Pay Accelerated Pay (high-tech courses only)

Reason for Adjustment

LDA/EFF Date

Remarks Modify Remarks List

Tasks Margin Help

Done Local intranet 100%



Adjustment

Based upon the Reason for Adjustment, a Mitigating Circumstances field may appear. If the student has provided you with one of the reasons in the list as a reason for adjustment, please select it from the drop down.

If the student has provided mitigating circumstances not on the list, or has not provided a reason for adjustment, leave the Mitigating Circumstance drop down blank.

You may enter a reason not provided in the drop down list as a free text remark.

Edit Adjustment

Save **Cancel**

Facility: 31313131 Trng Type: IHL_UNDERGRAD Prgrm: HISTORY Prior Credit: **2**

SPRNG12	02/01/2012	05/01/2012	12	0			4300.00
Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*

Advance Pay Accelerated Pay (high-tech courses only)

Reason for Adjustment: **Reduction After Drop Period - Non-Punitive Grades Assi**

Mitigating Circumstances: **An Illness Or Death In The Student's Immediate Family.**

LDA/EFF Date:

Remarks:

Modify Remarks List



Adjustment

Make edits and review for accuracy

Click “Save”

Click “Complete”
NOTE: You can skip this step and click directly on Submit. Complete can be used if you are not submitting right away and would like to review and submit later

Click “Submit”

VA-ONCE Certs - Windows Internet Explorer

Certs Complete Submit Print Student

VA-ONCE Name: [redacted] Program: HISTORY
SSN: [redacted] Chapter: 33
05shaneferreeb 3-1-3131-31 File/Payee: [redacted]/00 Training Type: Undergraduate

Bio Certs VA Data Log History

All All All to Filter

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
2 SPRNG12			02/01/2012	05/01/2012	12	0				31313131	
4X SPRNG12			02/01/2012	05/01/2012	12	0				31313131	11149472
4X FALL11			08/21/2011	12/23/2011	0	0				31313131	11021459
4X WNTR			01/01/2011	02/01/2012	12	0				31313131	11149472

Edit Adjustment Save Cancel

Facility: 31313131 Trng Type: IHL_UNDERGRAD Prgm: HISTORY Prior Credit: 2

SPRNG12 02/01/2012 05/01/2012 12 0 4300.00

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F*

Advance Pay Accelerated Pay (high-tech courses only) Reduction During Drop Period

Reason for Adjustment

03/01/2011 LDA/EFF Date

Remarks Modify Remarks List

Tasks Margin Help

Done Local intranet 100%



Tips for Completing Ch 33 Adjustments

You are required to adjust the tuition and fees if adjusting the credits. The adjusted tuition and fees amount will be based on the cost of the new credit load

If your adjustment includes the Yellow Ribbon amount, you must calculate the new Yellow Ribbon amount based on the adjusted credits

When filling in RES, DIST, R/D, CLOCK, the following actions must be completed in order to avoid an error message:

RES and DIST must have a number placed in each field.
If no RES or DIST credits remain, place a '0' in that field.
Leave the R/D and CLOCK blank if no credits remain

Edit Adjustment Save Cancel

Facility: 31313131 Trng Type: IHL_UNDERGRAD Prgrm: HISTORY Prior Credit: **2**

SPRNG12 02/01/2012 05/01/2012 12 0 4300.00

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F*

Advance Pay Accelerated Pay (high-tech courses only) Reduction During Drop Period

Reason for Adjustment

02/10/2011

LDA/EFF Date

Remarks Modify Remarks List



Pulse Check

- What action would I take if I entered the incorrect end date?
*Answer within Chat Pod
- What action would I take if the student added a class?
*Answer within Chat Pod



Conclusion

Please submit all VA-ONCE questions within the Q&A Pod



VA-ONCE Quick Reference User Guide:

https://www.benefits.va.gov/gibill/school_training_resources.asp



Sarah Daughton

- Education Liaison Representative (ELR) for Delaware & District of Columbia since 2016
- Hired by VA September 2009 as a Veterans Claims Examiner (VCE) at the Buffalo Regional Processing Office (RPO)
- Promoted to Senior Veterans Claims Examiner in 2011
- Founding Member Quality Review Team in 2014
- BS in Architecture from University of Buffalo
- Masters Degree in Urban Planning from University of Buffalo





EDUCATION SERVICE

Certifying Chapter 33 Graduate Training For School Certifying Officials (SCOs)

Sarah Daughton
Education Liaison Representative





Topics of Discussion

- Standard Terms
- Non-Standard Terms
- Identifying Chapter 33 IHL Graduates in VA-ONCE
- Credit hours taken and Credit hours considered full-time
- VBA Standard Remarks



Background

When certifying graduate training under Chapter 33, School Certifying Officials (SCOs) must report the minimum number of credit hours their academic regulations require to be considered full-time, as published in their catalog, to ensure proper entitlement is charged and appropriate payments are released for any rate of pursuit. In some scenarios, equivalent credit hours need to be calculated and used in determining Rate of Pursuit. In other scenarios, VA will divide the number of credit hours certified by the number of credit hours required to be considered full-time to determine rate of pursuit

The Long Term Solution (LTS) automatically performs credit hour equivalent calculations for all non-standard terms. These automatic adjustments alter the expected rate of pursuit for students enrolled less than full-time with individually defined full time modifiers, and under values training for terms longer than standard length

Until LTS is reprogrammed, School Certifying Officials (SCO) may have to add the VBA Standard Remarks; "*Graduate non-standard term*" in the remarks depending on the scenario



Standard Terms

A standard length Semester is 15 to 19 weeks

A standard length Quarter is 10 to 13 weeks

SCOs must enter the number of published credit hours that his/her school considers to be full time for a standard length Semester or Quarter for the program the student is pursuing in the TT/FT box

Note: Do not enter remarks in the remarks section for standard terms



Non-standard Terms

A non-standard length Semester is shorter or longer than 15 to 19 weeks

A non-standard length Quarter is shorter or longer than 10 to 13 weeks.

SCOs must enter the minimum number of hours required for full time, as published in their catalog, in the TT/FT box.

Additionally, he/she may enter the following VBA Standard Remark in VA-ONCE "Graduate Non-Standard Term", to Off Ramp the enrollment for manual processing

- For any non-standard term that is longer (regardless of whether there is an individually defined FT modifier)
- For short non-standard terms, that have an individually defined FT modifier



What is an Individually Defined Modifier?

When a school is approved for VA benefits as Semester/Quarter and has a calendar published in their catalog that is by VA definition a Non-Standard Term and has a full time modifier associated. This is considered an individually defined modifier

Example – A school is approved as a Semester school and the catalog shows a calendar with 5 terms (all less than 15-19 weeks each) of time with 6 credits being considered full time. This facility would certify 6 in FT/TT box and add the remark



When to use the “Graduate Non-Standard Term” Remark?

- Enter “Graduate Non-Standard Term” in the remarks field for
 - Any non-standard term that is longer (regardless of whether there is an individually defined FT modifier)
 - For short non-standard terms, that have an individually defined FT modifier
- **Do Not** use “Graduate Non-Standard Term” in the remarks field for
 - Standard length terms
 - For short Non-Standard terms, that DO NOT have an individually defined FT modifier



Certifying Chapter 33 Standard Terms





Certifying Chapter 33 Standard Terms

Step 1:

Review the student's Bio data screen to confirm:

- The benefit type is Chapter 33
- The training type is an IHL GRAD

https://10.205.5.23/ - VA-ONCE Student Bio - Internet Explorer

Save Cancel Print Student

VA-ONCE Bio Data

Name: CH1607MAN, RICH Program: BA ARTS
SSN: 329-88-9000 Chapter: 33
File/Payee: 329-88-9000/00 Training Type: Graduate

edueahh
2-2-2222-22

Bio Certs VA Data Log History

Why is the prior credit field NA?
Why are there asterisks by some fields?
What should I enter in the VA File number?
How do I submit a foreign or APO/FPO address?
When are address changes reported to VA?
What are user defined fields?
How should I enter the email address?
Are the Notes sent to VA?
How do I change a Social Security Number?
Click for all topics...
Keyboard Shortcuts

Salutation First Name* Middle Name Last Name* Suffix
329-88-9000 RICH CH1607MAN

Address* Location Domestic
1234 MAIN
CHICO IL
60302
60302
Phone Extension
noreply@noreply.com
Email*
Alternate Email
Notes

SSN* Student ID
329-88-9000 00 33

File Number* Payee# Chapter*
IHL GRAD 2-2-2222-22

Training Type*
DEMO IHL 2-2-2222-22

School Short Name Facility Code
Performing Arts - BA

Program*
NONE

Prior Training Credit*
 Guest Student Active Duty

Primary School - Name - State
Fry 33 percent fin Aid Counseling

Tasks Margin Help

100%



Certifying Chapter 33 Standard Terms

Step 2:

Open the “Certs” screen by clicking on the Certs tab

https://10.205.5.23/ - VA-ONCE Student Bio - Internet Explorer

Save Cancel Print Student

VA ONCE Bio Data

Name: CH1607MAN, RICH Program: BA ARTS
SSN: 329-88-9000 Chapter: 33
File/Payee: 329-88-9000/00 Training Type: Graduate

Bio Certs VA Data Log History

Salutation: RICH First Name*: CH1607MAN Middle Name: Last Name*: Suffix:

329-88-9000 Address* Location: Domestic
1234 MAIN

SSN* Student ID
329-88-9000 00 33

File Number* Payee# Chapter*
IHL_GRAD CHICO IL

City* State*
60302 Zip* Zip Suffix

Training Type*
DEMO IHL 2-2-2222-22
School Short Name Facility Code

Performing Arts - BA
Program*
NONE

Prior Training Credit*
 Guest Student Active Duty

Primary School - Name -- State

Phone Extension
noreply@noreply.com
Email*
Alternate Email

Notes

Fly 33 percent fin Aid Counseling

Tasks Margin Help 100%



Certifying Chapter 33 Standard Terms

Step 3:

Activate the edit enrollment field by clicking on “Certs” at the top of the screen

Click on “New” from the drop down menu

VA-ANCE Cert Complete Submit Print Student

Program: BA ARTS
Chapter: 33
Training Type: Graduate

VA Data Log History

All All All to Filter

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
4X SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	43738568
2 SUMMER 19			05/13/2019	07/15/2019	6	0				22222222	
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
5R SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339



Certifying Chapter 33 Standard Terms

Step 4:

In the edit enrollment field, enter the number of credit hours the student is pursuing in the **residence/distance field**

Enter the number of credit hours your school considers to be full-time for a normal semester or quarter in the **TT/FT field**

Note: The number of credit hours can vary by programs or enrollment period as published.

Remember: Do not enter remarks for standard terms or standard quarters

The screenshot displays the VA ONCE Certs system interface. The main window title is "Cert Complete Submit". The user is logged in as "edueshah" with ID "2-2-2222-22". The student's name is "CH1607MAN, RICH", SSN is "329-88-9000", and File/Payee is "329-88-9000/00". The program is "BA ARTS", Chapter is "33", and Training Type is "Graduate".

The interface shows a table of enrollment records with columns: Term Name, Status, Facility Code, Begin Date Range, End Date Range, Res, Dist, R/D, Clock, LDA/Eff Date, Facility Code, and Cert ID. The table contains four rows of data.

The "Edit Enrollment" form is visible, showing the following fields:

- Facility: 22222222
- Trng Type: IHL GRAD
- Prgm: BA ARTS
- Prior Credit: 2
- Term Name: [Empty]
- Begin Date*: [Empty]
- End Date*: [Empty]
- Res: [Empty]
- Dist*: [Empty]
- R/D: [Empty]
- Clock: [Empty]
- T & F*: [Empty]
- TT/FT*: [Empty]

There are checkboxes for "Advance Pay" and "Accelerated Pay (high-tech courses only)". The "LDA/EFF Date" field is also present. A "Remarks" field is at the bottom with a "Modify Remarks List" button.



Certifying Chapter 33 Non-Standard Terms





Certifying Chapter 33 Non-Standard Terms

Step 1:

Review the student's Bio data screen to confirm:

- The benefit type is Chapter 33
- The training type is an IHL GRAD

https://10.205.5.23/ - VA-ONCE Student Bio - Internet Explorer

Save Cancel Print Student

VA ONCE Bio Data

Name: CH1607MAN, RICH Program: BA ARTS
SSN: 329-88-9000 Chapter: 33
File/Payee: 329-88-9000/00 Training Type: Graduate

Bio Certs VA Data Log History

Why is the prior credit field NA?
Why are there asterisks by some fields?
What should I enter in the VA File number?
How do I submit a foreign or APO/FPO address?
When are address changes reported to VA?
What are user defined fields?
How should I enter the email address?
Are the Notes sent to VA?
How do I change a Social Security Number?
Click for all topics...
Keyboard Shortcuts

edueshah
2-2-2222-22

329-88-9000
329-88-9000
IHL_GRAD
DEMO IHL
Performing Arts - BA
NONE
Guest Student Active Duty
Primary School - Name -- State
Fin 33 percent fin Aid Counseling

Salutation RICH First Name* Middle Name Last Name* Suffix
Address* Location Domestic
1234 MAIN
CHICO IL
60302 Zip* Zip Suffix
Phone Extension
noreply@noreply.com Email*
Alternate Email
Notes

Tasks Margin Help

100%



Certifying Chapter 33 Non-Standard Terms

Step 2:

Click on the “Certs” tab to open the Certs screen

https://10.205.5.23/ - VA-ONCE Student Bio - Internet Explorer

Save Cancel Print Student

VA ONCE Bio Data

Name: CH1607MAN, RICH Program: BA ARTS
SSN: 329-88-9000 Chapter: 33
File/Payee: 329-88-9000/00 Training Type: Graduate

Bio Certs VA Data Log History

Salutation: RICH First Name*: CH1607MAN Middle Name: Last Name*: Suffix:

329-88-9000 Address*: 1234 MAIN Location: Domestic

SSN*: 329-88-9000 Student ID: 00 Chapter*: 33

File Number*: IHL_GRAD Payee#: CHICO City*: IL State*:

Training Type*: DEMO IHL Facility Code: 2-2-2222-22 Zip*: 60302 Zip Suffix:

School Short Name: Performing Arts - BA Program*: NONE

Prior Training Credit*: Guest Student Active Duty

Primary School - Name: -- State: Notes:

Fiy: 33 percent fin Aid: Counseling

Tasks Margin Help 100%



Certifying Chapter 33 Non-Standard Terms

Step 3:

Activate the edit enrollment field by clicking on “Certs” at the top of the screen

Click on “New” from the drop down menu

VA-VANCE Cert Complete Submit Print Student

Program: BA ARTS
Chapter: 33
Training Type: Graduate

VA Data Log History

All All All to Filter

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
2										22222222	
4X SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	43738568
2 SUMMER 19			05/13/2019	07/15/2019	6	0				22222222	
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
5R SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339



Certifying Chapter 33 Non-Standard Terms

Step 4:

In the edit enrollment field, enter the number of credit hours the student is pursuing in the **residence/distance field**

Enter the number of credit hours your school considers to be full-time for a normal semester or quarter in the **TT/FT field**

Note: The number of credit hours can vary by programs or enrollment period as published

https://10.205.5.23/ - VA-ONCE Certs - Internet Explorer

Cert Complete Submit Print Student

VA ONCE Certs

Name: CH1607MAN, RICH Program: BA ARTS
SSN: 329-88-9000 Chapter: 33
File/Payee: 329-88-9000/00 Training Type: Graduate

edueshah 2-2-2222-22

Bio Certs VA Data Log History

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
2										22222222	
4X SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	43738568
2 SUMMER 19			05/13/2019	07/15/2019	6	0				22222222	
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
5R SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339

Edit Enrollment Save Cancel

Facility: 22222222 Trng Type: IHL GRAD Prgrm: BA ARTS Prior Credit: 2

Term Name	Begin Date*	End Date*	Res	Dist*	R/D	Clock	T & F*	TT/FT*

Advance Pay Accelerated Pay (high-tech courses only)

LDA/EFF Date

Remarks [Modify Remarks List](#)

Tasks Margin Help



Certifying Chapter 33 Non-Standard Terms

Step 5:

Enter “Graduate Non-Standard Term” in the remarks field for

- Any non-standard term that is longer (regardless of whether there is an individually defined FT modifier)

- For short non-standard terms, that have an individually defined FT modifier, by:

- Clicking on the Modify Remarks List tab

The screenshot shows the VA ONCE Certs system interface. The browser address bar displays "https://10.205.5.23/ - VA-ONCE Certs - Internet Explorer". The page title is "Cert Complete Submit". The user is logged in as "edueshah" with ID "2-2-2222-22". The user's information is: Name: CH1607MAN, RICH; SSN: 329-88-9000; File/Payee: 329-88-9000/00. The program is BA ARTS, Chapter: 33, and Training Type: Graduate.

The interface has several tabs: Bio, Certs, VA Data, Log, and History. The Certs tab is active, showing a table of terms. The table has columns for Term Name, Status, Facility Code, Begin Date Range, End Date Range, Res, Dist, R/D, Clock, LDA/Eff Date, Facility Code, and Cert ID. The table contains three rows: 2 SUMMER 19, 4X LONG TERM, and 5R SUM 11A.

The "Edit Enrollment" form is open for the selected term "SUMMER 19". The form shows the facility code "22222222", training type "IHL_GRAD", program "BA ARTS", and prior credit "2". The term name is "SUMMER 19", begin date is "05/13/2019", end date is "07/15/2019", res is "3", dist is "0", and clock is "600.00". There are checkboxes for "Advance Pay" and "Accelerated Pay (high-tech courses only)". The LDA/EFF Date field is empty. The Remarks field is empty. A red arrow points to the "Modify Remarks List" tab.



Certifying Chapter 33 Non-Standard Terms

Step 6:

Click the “VBA Standard Remarks” drop down arrow

Add Remove		
Remark Code	Remark	System Generated
No Records Found		

New Remark		Save	Cancel
VBA Standard Remarks	▼		
School Standard Remarks	▼		
Other Remarks- 125 characters are allowed			125



Certifying Chapter 33 Non-Standard Terms

Step 7:

- Select “Graduate Non-Standard” Term from the list of VBA Standard Remarks

https://10.205.5.30/?TERM_ID=37495038&TERM_LINE_ID=93549997&RECORD_TYPE_CD=VIRTUAL-VA-ON

Remarks
<p>Acceleration Certification On File. Application Sent Via US Mail. Student Applied Using VONAPP. Student's Signed Request For Change Of Program/Place Of Training Is On File. Reporting Credit For Prior Training. Course(S) Being Pursued At Branch Location: Practical Training Course(S) Taken. Remedial Training Course(S) Taken. Concurrent Enrollment At Secondary School: Student Called To Active Duty. Reporting Ch 33 Enrollment Or Change Prior To 8-1-11. Separate Tuition And Fees Are: Student Eligible For Restored Rates. Separate Tuition And Fees Are: Correcting Tuition And Fees Only Correcting Previously Terminated Enrollment. Notice Of Change In Student Status(S) To Follow. Compliance Survey Referral. Upon Completion Of Award Send Overpayment Or Underpayment Amounts To: HURRICANE AFFECTED STUDENT Graduate Non-Standard Term Other</p>
<p>School Standard Remarks Other Remarks- 125 characters are allowed 125</p>



Certifying Chapter 33 Non-Standard Terms

Step 8:

After selecting the VBA Standard remark, Click “Save” and “Done”

https://10.205.5.30/?TERM_ID=37495038&TERM_LINE_ID=93549997&RECORD_TYPE_CD=VIRT...

Add Remove Remarks Done

Remark Code	Remark	System Generated
028	Graduate non-standard term	

New Remark Save Cancel

VBA Standard Remarks
Graduate Non-Standard Term

School Standard Remarks

Other Remarks- 125 characters are allowed

125



Certifying Chapter 33 Non-Standard Terms

“Graduate Non-Standard Term” will populate in the remarks section

VA will determine the Rate of Pursuit (ROP) by dividing the number of credits taken by the number of credits your school considers full-time for the program

https://10.205.5.30/ - VA-ONCE Certs - Internet Explorer

VA ONCE Cert Complete Submit

Name: CH1607MAN, RICH
SSN: 329-88-9000
File/Payee: 329-88-9000/00

Certs
Program: BA ARTS
Chapter: 33
Training Type: Graduate

Bio **Certs** **VA Data** **Log** **History**

Select
Admin
Reports
Logout

Term Name Status Facility Code Begin Date Range End Date Range Filter

ID	Term Name	Info	Begin Date	End Date	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
2	4X LONG TERM		03/26/2012	05/12/2013	0	0				22222222	13996649
	SR SUM 11A		07/01/2011	09/01/2011	11					22222222	12206339

Edit Enrollment Save Cancel

Facility: 22222222 Trng Type: IHL_GRAD Prgrm: BA ARTS Prior Credit: 2

SUMMER 19 5/13/2019 7/15/2019 3 0 600.00 3

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F* TT/FT*

Advance Pay Accelerated Pay (high-tech courses only)

LDA/EFF Date

Remarks [Modify Remarks List](#)

Graduate Non-Standard Term



Examples of Certifying Chapter 33 Standard and Non-standard Terms





Certifying Chapter 33 Graduate Credits

Example 1 – Standard Term

Student takes 6 credit hours in the fall semester. Your academic regulations state 9 credits or more is full-time

Certify 6 credit hours and enter 9 in the TT/FT box

VA will divide credits taken by credits considered full-time to determine the rate of pursuit ($6 \div 9 = .66$)

The student's rate of pursuit is 70%

Remember: Do not add remarks for Standard Terms

The screenshot shows the VANCE system interface for a student named CH1607MAN, RICH. The student's SSN is 329-88-9000 and their File/Payee is 329-88-9000/00. They are enrolled in Program: BA ARTS, Chapter: 33, with a Training Type of Graduate. The interface displays a table of enrollment terms and an 'Edit Enrollment' form.

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
2										22222222	
4X SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	43738568
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
5R SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339

The 'Edit Enrollment' form shows the following details:

- Facility: 22222222
- Trng Type: IHL_GRAD
- Prgrm: BA ARTS
- Prior Credit: 2
- Term Name: FALL 2019
- Begin Date*: 8/15/2019
- End Date*: 12/15/2019
- Res: 6
- Dist*: 0
- R/D: 1200.00
- TT/FT*: 9

There are checkboxes for 'Advance Pay' and 'Accelerated Pay (high-tech courses only)'. The 'Remarks' field is empty.



Certifying Chapter 33 Graduate Credits

Example 2 – Non-Standard Term

Student takes 3 quarter hours in a non-standard term. Your school has an individually defined Full-time modifier of 3 for this non standard term, as published in the school catalog

Certify 3 quarter hours and enter 3 in the TT/FT box

Click the “Modify Remarks List” and select VBA Standards Remarks; then select “Graduate Non-Standard Term” from the VBA Standard Remarks

VA will divide credits taken by credits considered full-time to determine the rate of pursuit ($3 \div 3 = 1$)

The student’s rate of pursuit is 100%

The screenshot shows the VA VANCE system interface. At the top, it displays the user's name (CH1607MAN, RICH), SSN (329-88-9000), and File/Payee (329-88-9000/00). The program is BA ARTS, Chapter 33, and Training Type is Graduate. The user is logged in as edueshah (2-2-2222-22).

The main interface shows a table of enrollment records. The table has columns for Term Name, Status, Facility Code, Begin Date Range, End Date Range, Res, Dist, R/D, Clock, LDA/Eff Date, Facility Code, and Cert ID. The table contains three rows of data:

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
2 SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
5R SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339

Below the table is the "Edit Enrollment" form. It shows the selected enrollment record (SUMMER 19) with the following details:

- Facility: 22222222
- Trng Type: IHL_GRAD
- Prgm: BA ARTS
- Prior Credit: 2
- Term Name: SUMMER 19
- Begin Date*: 05/13/2019
- End Date*: 07/15/2019
- Res: 3
- Dist*: 0
- R/D: 0
- Clock: 600.00
- TT/FT*: 3

The form also includes checkboxes for "Advance Pay" and "Accelerated Pay (high-tech courses only)". The "Remarks" section contains the text "Graduate Non-Standard Term" and a "Modify Remarks List" button.



Certifying Chapter 33 Graduate Credits

Example 3 – Non-Standard Term

Student takes 3 quarter hours in a non-standard term. Your school considers 6 quarter hours to be full-time for a standard quarter. There is not an individually defined Full-time modifier published in the catalog for non standard terms

Certify 3 quarter hours and enter 6 in the TT/FT box

VA will calculate equivalent credit hours for the Non-Standard term. The equivalent credit hours will be divided by credits considered full-time to determine the rate of pursuit
($7.2 \div 6 = 1.2$)

The student's rate of pursuit is over 100%

Remember: Do not add remarks for short non standard terms that do not have an individually defined FT modifier

The screenshot shows the VANCE system interface. At the top, the user is logged in as 'edueshah' with ID '22222222'. The student's information is: Name: CH1607MAN, RICH; SSN: 329-88-9000; File/Payee: 329-88-9000/00. The program is BA ARTS, Chapter: 33, and Training Type: Graduate.

The 'Certs' tab is active, showing a table of enrollment records:

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/EFF Date	Facility Code	Cert ID
2										22222222	
4X SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	43738568
2 SUMMER 19			05/13/2019	07/15/2019	6	0				22222222	
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
5R SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339

The 'Edit Enrollment' form is open for the selected term (SUM 19B). The facility is 22222222, Term Type is IHL_GRAD, Program is BA ARTS, and Prior Credit is 2. The enrollment details are: Term Name: SUM 19B, Begin Date: 7/21/2019, End Date: 8/21/2019, Res: 3, Dist: 0, R/D: 0, Clock: 600.00, TT/FT: 6. There are checkboxes for 'Advance Pay' and 'Accelerated Pay (high-tech courses only)'. The 'Remarks' field contains the text '(Graduate Non-Standard Term)'. Buttons for 'Save', 'Cancel', and 'Modify Remarks List' are visible.



Certifying Chapter 33 Graduate Credits

Example 4 – Non-Standard Term

Student takes 3 Quarter hours in a Non-Standard Term. As published in your catalog, your school considers 6 quarter hours to be full-time for this Non Standard Quarter

Certify 3 quarter hours and enter 6 in the TT/FT box

Click the “Modify Remarks List” and select VBA Standards Remarks; then select “Graduate Non-Standard Term” from the VBA Standard Remarks.

VA will divide the number of credits taken by credits considered full-time to determine the rate of pursuit

$$(3 \div 6 = .50)$$

The student’s rate of pursuit is 50% or exactly halftime

Remember: A student’s rate of pursuit must be greater than 50% to be entitled the Monthly Housing Allowance (MHA)

Certs
 Name: CH1607MAN, RICH
 SSN: 329-88-9000
 File/Payee: 329-88-9000/00
 Program: BA ARTS
 Chapter: 33
 Training Type: Graduate

Term Name	Status	Facility Code	Begin Date Range	End Date Range	Res	Dist	R/D	Clock	LDA/Eff Date	Facility Code	Cert ID
2										22222222	
4X SUMMER 19			05/13/2019	07/15/2019	3	0				22222222	43738568
2 SUMMER 19			05/13/2019	07/15/2019	6	0				22222222	
4X LONG TERM			03/26/2012	05/12/2013	0	0				22222222	13996649
SR SUM 11A			07/01/2011	09/01/2011	11					22222222	12206339

Edit Enrollment
 Facility: 22222222 Trng Type: IHL_GRAD Prgrm: BA ARTS Prior Credit: 2

SUM 19B | 7/21/2019 | 8/21/2019 | 3 | 600.00 | 6

Term Name Begin Date* End Date* Res Dist* R/D Clock T & F* TT/FT*

Advance Pay Accelerated Pay (high-tech courses only)

LDA/EFF Date

Remarks [Modify Remarks List](#)

Graduate Non-Standard Term



Conclusion

Please submit Questions on Certifying Graduate Credit
in the Q&A Pod





Ricardo Da Silva

- Operations Lead, Education Service, Colmery Implementation Team
- Hired by VA January 2011 as a Management Analyst
- BA Political Science, American University
- BA Law & Society, American University
- MS Political Science, Suffolk University, College of Arts & Science
Boston, MA
- MS Public Administration, Suffolk University, Sawyer Business School,
Boston, MA





EDUCATION SERVICE

Sections 107, 501 & STEM Updates

Ricardo Da Silva

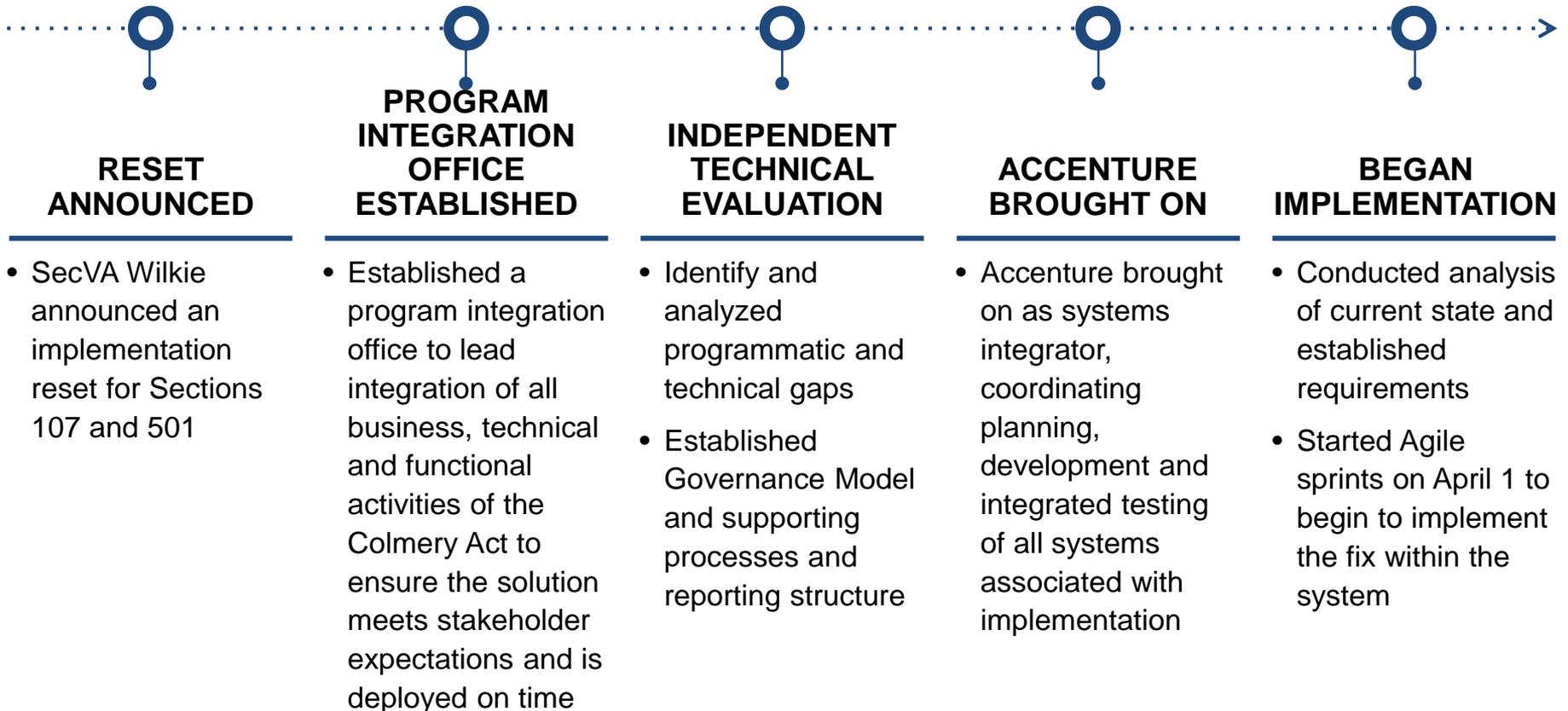
Supervisory Management Analyst





Accomplishments to Date

Several key milestones have been reached as VA fulfills its commitment to fixing the system and making correct payments to students. Go-Live for system updates is set for December 1, 2019



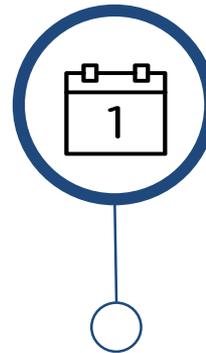


Section 107: What to Know

Section 107: Calculation of the Monthly Housing Allowance (MHA) under Post-9/11 Educational Assistance Program is based on the location of the campus where the majority of classes are attended



Previously submitted or processed MHA claims impacted by 107 including **payments will be re-adjudicated**



The change will be effective from the date of implementation and will be **retroactive to August 1, 2018**



Section 107: What to Know

Section 107: VA will pay Housing Allowances based on the location of the campus where classes are attended.



BRANCH CAMPUS

A location of an educational institution that is geographically apart from and operationally independent of the main campus of the educational institution; has its own administration; and offers courses leading to a degree or other recognized education credential.



MAIN CAMPUS

A location where the primary teaching facilities of an educational institution are located.



EXTENSION CAMPUS

VA currently defines “extension campus” as a location of an educational institution that is geographically apart from and is operationally dependent on the main campus or a branch campus of the educational institution.



Section 501: What to Know

Section 501: VA will pay Monthly Housing Allowances for the Post-9/11 GI Bill at the current academic year uncapped Department of Defense (DoD) Basic Housing Allowance (BAH) rates



2018 uncapped rates installed on December 8—this begins the path of **retroactive payments**



Until the IT solution is in place **VA will pay students at the academic year uncapped rate**



For many students, the uncapped rate will be **equal to or higher than their Fall 2018 payment**



The change will be effective from the date of implementation and will be **retroactive to August 1, 2018**



Starting in December, payments to students will be made **in accordance to rates mandated by the Colmery Act**



December 1 Go-Live Date

Updates will be made live on December 1, 2019 and students will be informed via letter with their adjustment status.



WHAT HAPPENS ON DECEMBER 1?

- All Section 107 and 501 updates will be live in processing systems
 - System to determine who has received a housing payment since the implementation of Colmery Act Sections 107 and 501
-



WHAT IS THE IMPACT TO STUDENTS?

- VA will send letters explaining the adjustment process
 - Anyone underpaid will receive an adjustment
 - Anyone overpaid will not be required to reimburse VA
-

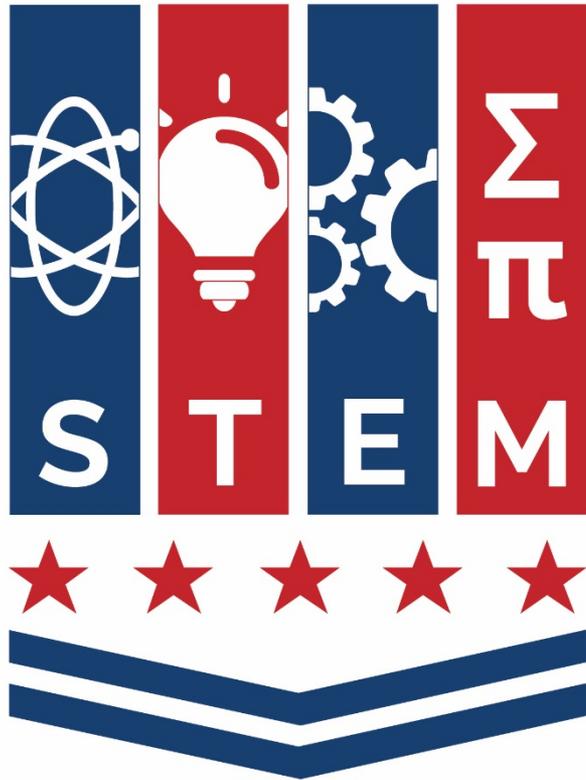


WHAT DO STAKEHOLDERS NEED TO DO?

- **Be in the know:** Attend subsequent sessions, and keep an eye out for regular correspondence via email, blog posts and FAQ documents
- **Reach out:** Contact us if you have any questions, or suggestions on how to improve communications:
FOREVERGIBILL.VBAVACO@va.gov



Edith Nourse Rogers STEM Scholarship



- Annual budget starts at \$25M (FY19), then \$75 (FY20-22), then \$100M (FY23+) giving Veterans lesser of 9 months of entitlement or \$30k of Ch. 33 benefits
- First application window opens Aug 1 – VA Form 22-1995
- HR 2196 will lower credit hour requirement to standard 120 semester hours
- Website with information on STEM scholarships:

<https://benefits.va.gov/gibill/fgib/stem.asp>



#MyGIBillStory Campaign

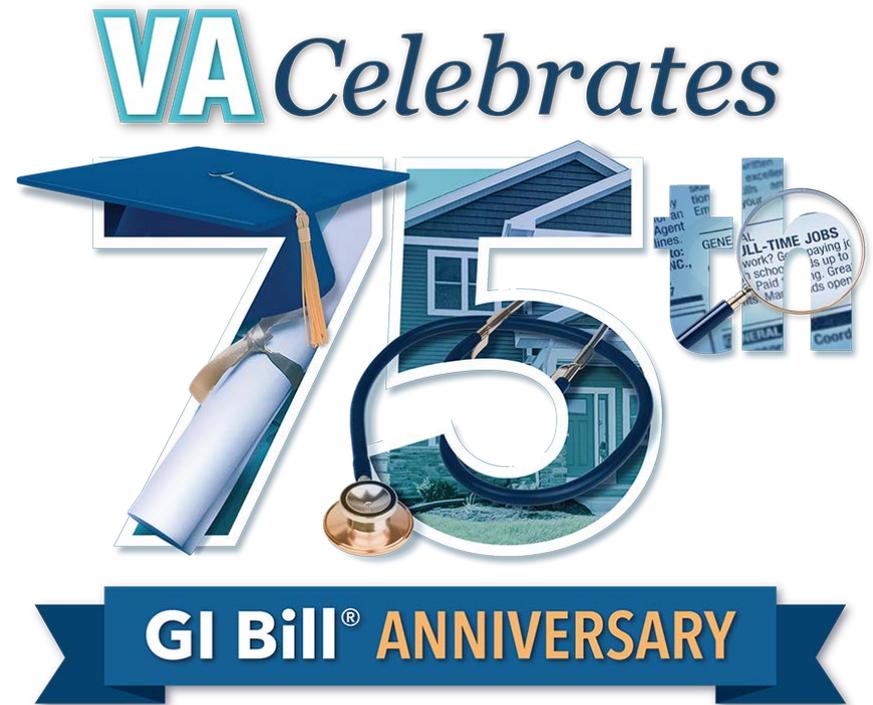
On June 22, 2019, VA celebrates the 75th anniversary of the GI Bill®. The GI Bill established VA education programs, created VA's home loan program and greatly expanded health care resources for Veterans around the Globe!

To commemorate this milestone, VA is collecting stories that show the bill's extraordinary impact

Please:

- Encourage your Veteran audience to share their personal stories.
- Be on the lookout for a “Communications Toolkit” via email
- Share campus activities with our team. Learn more at:

www.benefits.va.gov/gibill75





Conclusion

Please submit Questions on Sections 107, 501 & STEM in the
Q&A Pod





Debra Morgan

- Lead Management & Program Analyst, Stakeholder Engagement Team
- Hired by VA in 2001, VHA Health Care Education Officer
- Joined VBA Education Service April 2008
- Training & Curriculum Specialist for DoD 1991-2001
- Spouse of Retired Navy Corpsman/ Petty Officer of 24 years
- BA in Education, The College of New Jersey





EDUCATION SERVICE

Harry W. Colmery Veterans Educational Assistance
Act of 2017

Public Law (PL) 115-48, Section 305

Debra J. Morgan
Lead Management Analyst
Education Service





Legislation Summary and Definitions

Section 305 of the Harry W. Colmery Veterans Educational Assistance Act of 2017, authorizes VA to establish training requirements for SCOs at “covered institutions”

- Training requirements are being developed in consultation with the State approving agencies (SAAs)
- VA may disapprove any course of education offered by the institution if training requirements are not met
- This section was effective on August 1, 2018



Legislation Summary and Definitions

- A "covered educational institution" refers to an educational institution that has enrolled 20 or more individuals using VA educational assistance
- Includes IHLs, NCDs, flight schools, and apprenticeship/OJT facilities, etc., offering any type of training under approved programs



Legislation Summary and Definitions

- A School Certifying Official (SCO) is defined as an employee of an Educational Institution with the primary responsibility for certifying Veteran enrollment at the educational institution
- VA Form 22-8794, "Designation of School Certifying Official", is required to designate individuals authorized to certify enrollment information to VA
- VA Form 22-8794 has been revised to include designation of SCOs with "Read Only" access to VA information



Legislation Summary and Definitions

Section “B” of VA Form 22-8794 has been revised to include designation of SCOs with “Read Only” access to VA information. The image below is what you will see:

VA FORM **22-8794**
MAY 2018

OUTDATED VA FORM 22-8794, OCT 2015,
WHICH WILL NOT BE USED.

B. FOR READ-ONLY SCHOOL OFFICIALS WITH LIMITED AUTHORITY - LIMITED AUTHORITY IS DEFINED AS HAVING THE PERMISSION TO PREPARE ENROLLMENT INFORMATION, REQUEST INFORMATION, SUBMIT INQUIRES, ETC. IT INCLUDES ALL PERMISSIONS EXCEPT SIGNING AND SUBMITTING CERTIFICATIONS OR OTHERWISE PROVIDING ENROLLMENT DATA TO THE VA. THIS SECTION DOES NOT NEED TO BE COMPLETED FOR VA WORK-STUDY STUDENTS. ENTER SCHOOL OFFICIALS ONLY.

NO.	NAME	NO.	NAME
(1)		(6)	
(2)		(7)	
(3)		(8)	
(4)		(9)	
(5)		(10)	

3. REMARKS



Implementation Plans

Employee Development and Training (ED&T) Support

- Partnership to develop value added learning opportunities to include online training modules, Instructure led training and training metrics
- Subject Matter Experts (SMEs) identified to validate content based on the most current procedures, policies and regulations
- Learning Performance Consultants (LPCs) engaged to design and develop tailored training programs



Implementation Plan

- Training requirements must be met on an annual basis
- Training is available in 2 phases
- New SCOs must complete training on specific topics
- Existing SCOs will be required to complete a combination of training topics, of their choosing based on individual needs



Note: SCOs who are not subject to training requirements (i.e. existing SCOs whose school has less than 20 VA eligible students enrolled) are welcome to take the training and will have access via the GI Bill Website for School Administrators



Implementation Plan

Phase 1

All New SCOs (covered and non-covered educational institutions) designated on or after August 1, 2018 are required to:

- 10 online training modules
- All New SCOs given 14 days to complete the training from the date of designation as a SCO
 - Initial notice of 14-day time limit
 - 7-day reminder notice
 - Notice of non-compliance to SCO and ELR
- New SCOs will not be authorized access to VA-ONCE until training is complete



Implementation Plan

Phase 2

- Available August 1, 2019, and applies to existing SCOs (designated prior to August 1, 2018) who are continuing employment after August 1, 2019
- Existing SCOs under covered educational institutions will have one full year in which to complete training
- Each year, requirements must be met between August 1 and July 31 of the following year
- Two options for meeting training requirements
 - Online training
 - Conference training attendance



Implementation Plan

Phase 2 – Online Training

- Online will include modules on a variety of topics
- VA may mandate specific training modules as required refresher training for all SCOs.
- Unless otherwise designated, SCOs may choose any combination of training topics in order to meet the training requirements
- Specialized training for specific types of facilities (i.e. NCD only, flight only, OJT/Apprenticeship, etc.)
- Training credit will be granted upon training completion



Phase II Training Programs

Online Module Training

1. On-the-Job Training/Apprenticeship Programs
2. Vocational Flight
3. Non-College Degree (NCD) Programs Only
4. IHL Only
5. IHL with NCD Programs
6. IHL with Flight Programs
7. Compliance Survey Guidelines
8. VA-ONCE IHL Programs
9. VA-ONCE NCD Programs

School Conference Training

1. New School Certifying Official Training
2. Advance School Certifying Official Training
3. Flight School Program at IHLs
4. Education Programs and Benefits for Family Members
5. Certification Process for Non-College Degree Programs
6. Program Approval and the State Approving Agency
7. VA Debt Management Center
8. School Liability
9. Yellow Ribbon
10. Work-Study
11. Study Abroad



Implementation Plan

Phase 2 – Conference Attendance

- Specific topics to be covered at all SCO conferences based on existing best practices
- Training developed nationally
- Established QR code to track completed training





Implementation Plan

Phase 2 – Compliance Survey Mandated Training

- VA/SAA may mandate training based on issues or discrepancies identified during compliance surveys
- SCOs will be advised of additional required training topic(s)
- SCOs will be given 30 calendar days to complete the training





Conclusion

Please submit Questions on Section 305, Required SCO Training within the Q&A Pod





The success of our Servicemembers, Veterans, and Beneficiaries largely depends on you! Your work in assisting VA Students is critical to the timely Processing and Payment of their VA Educational Benefits.
We could not do our job without you!

There will be silence until 2:00pm EST

The **Only** Way To Hear Today's Presentation Is Via the VANTS Line (Not via your PC)
Dial 1-800-767-1750 ; Access Code 37639#

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Your professionalism is greatly appreciated
- The Q&A Pod is for submitting official inquires to VACO Education Service personnel