

**Enclosure C**

**Principles of Excellence**

\_\_\_\_\_ **DOES NOT** agree to commit/recommit to comply with:  
(Main Campus)

**Principles of Excellence:**

- Provide students with a personalized Financial Aid Shopping Sheet covering the total cost of an education program.
- Inform students who are eligible to receive Veterans education benefits of the availability and potential eligibility of Federal financial aid before packaging or arranging private student loans or alternative financing programs.
- Avoid fraudulent and unduly aggressive recruiting techniques as well as misrepresentations, payment of incentive compensation, and failure to meet State authorization requirements.
- Obtain the approval of the institution's accrediting agency for new courses or program offerings prior to enrolling students.
- Accommodate service members and reservists to be readmitted to a program if they are temporarily unable to attend class or have to suspend their studies due to service requirements.
- Align institutional refund policies with those under Title IV, which governs the administration of Federal student financial aid programs.
- Provide educational plans for all military and Veteran education beneficiaries.
- Designate a point of contact to provide academic and financial advising.

Provide an explanation for **NOT** complying.

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You may be contacted by a VA staff member to assist in overcoming any barriers your institution may have in complying with the Principles.

Main Campus Authorized Administrator: \_\_\_\_\_  
*First Name Last Name*

Official Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_