Objective
To provide the Fiduciary with steps on how to log into FAST.

Audience
User: Fiduciary

Prerequisite
The Fiduciary has self-registered in FAST and has been approved.

Instructions
1. To log into FAST you will need to enter the Access VA website.

You can only access the FAST icon under the following categories:

- I am a Family member
- I am a VA Business Partner
- I am VA Employee or Authorized Contractor
2. Click the FAST icon button.

3. Then click on the ID.me button and click accept.
4. Enter your email and password then click “Sign-in”.

For any ID.me issue please contact the help desk at https://help.id.me/hc/en-us
5. You will then be sent an authentication code via phone (this will be the same number entered during registration).

![Authentication Code Prompt]

6. You will then be asked to enter the 6-digit code sent to your phone. Once the code is entered click continue.

![Confirm Phone Number Prompt]
7. Once your 6-digit code is entered you will then be signed in and taken to the FAST homepage.

![FAST homepage](image)

**Outcome**

The Fiduciary has successfully logged into FAST.