

**VETERANS INFORMATION PORTAL (VIP) WORK PROCEDURES DURING
USER REACTIVATION PROCESS**

1. Purpose. This change is to clarify procedures for non-Lender Appraisal Processing Program (LAPP) lenders ordering case numbers for Interest Rate Reduction Refinancing Loans (IRRRLs) and/or appraisals for origination and regular refinance assignments. Paragraph 2b of the original circular states that non-LAPP lenders must contact the appropriate VA Regional Loan Center (RLC) to order a case number/appraisal. This is NOT necessary if the non-LAPP lender has a sponsor with LAPP authority. In those cases, the processor or Staff Appraisal Reviewer (SAR) of the sponsoring lender must access the Portal and order an appraisal under LAPP.

2. Therefore, Circular 26-13-1 is changed as follows:

Page 1, paragraph 2b, line 9: after “sent.”, insert “The above procedure does not apply to non-LAPP lenders with sponsors who have LAPP authority. In those cases, the processor or SAR with the LAPP lender must order the case number/appraisal as before.”

By Direction of the Under Secretary for Benefits

Michael J. Frueh
Director, Loan Guaranty Service

Distribution: CO: RPC 2021
SS (26A1) FLD: VBAFS, 1 each (Reproduce and distribute based on RPC 2021)

(LOCAL REPRODUCTION AUTHORIZED)

