#### Department of Veterans Affairs M21-1, Part IX, Subpart ii

**Veterans Benefits Administration May 18, 2015**

**Washington, DC 20420**

#### Transmittal Sheet

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| Changes Included in This Revision | The table below describes the changes included in this revision of Veterans Benefits Manual M21-1, Part IX, “Ancillary and Special Benefits,” Subpart ii, “Special Benefits.”  ***Notes***:   * Unless otherwise noted, the term “claims folder” refers to the official, numbered, Department of Veterans Affairs (VA) repository – whether paper or electronic – for all documentation relating to claims that a Veteran and/or his/her survivors file with VA. * Minor editorial changes have also been made to * update incorrect or obsolete references * update obsolete terminology, where appropriate * renumber each topic based on the standard that the first topic in each section is Topic 1 * update section and topic titles to more accurately reflect their content * clarify block labels and/or block text, and * bring the document into conformance with M21-1 standards. |

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| Reason(s) for the Change | Citation |
| To clarify procedures for paper claims folders processing to M21-1, Part IX, Subpart ii, Chapter 1, Section C, Topic 1, Block c. | IX.ii.1.C.1.c |
| To add instructions that if the claims folder is an electronic claims folder (eFolder), the request document must be annotated in the Veterans Benefits Managemewnt System (VBMS). | IX.ii.1.C.2.f |

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| Rescissions | None |

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| Authority | By Direction of the Under Secretary for Benefits |

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| Signature | Thomas J. Murphy, Director  Compensation Service |

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