### Section K. Other Contact and Reference Information

#### Overview

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| In This Section | This section contains the following topics: |

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| Topic | Topic Name |
| 1 | Address Codes, Addresses, and Telephone Numbers for Military Record Centers |
| 2 | Addresses for Other Agencies and Record Facilities |
| 3 | Groups Approved for Veterans Status Under Public Law (PL) 95-202 and PL 106-259 |
| 4 | Guide for Service Numbers 1 through 9,999,999 |
| 5 | Guide for Service Numbers 10,000,000 through 19,999,999 |
| 6 | Guide for Service Numbers 20,000,000 and Higher |

#### 1. Address Codes, Addresses, and Telephone Numbers for Military Record Centers

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| Introduction | This topic contains the address codes, mailing addresses, and phone numbers for military record centers, including* address code 10
* address code 13
* address code 14
* address code 16
* address code 17
* address code 25
* address code 35
* address code 51
* address code 52
* address code 75
* address code 85, and
* address code 90.
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| Change Date | April 28, 2015 |

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| a. Address Code 10 | ***Address***:National Archives and Records AdministrationWashington, DC 20408***Telephone number***: (202) 501-5400 |

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| b. Address Code 13 | ***Address***:National Personnel Records Center 1 Archives DriveSt. Louis, MO 63138***Telephone number***: (314) 801-0800***Fax number***: (314) 801-9195 |

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| c. Address Code 14 | ***Address***: U.S. Army Human Resources CommandATTN: (AHRC-EP)1600 Spearhead Division Avenue Dept. 300Fort Knox, KY 40122-5300***Telephone number***: (502) 613-9019***Note***: The Center maintains medical and personnel records of enlisted service members on the temporary disability retired list (TDRL) until a final determination is made, which in some cases, may be years later. |

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| d. Address Code 16 | ***Address***: Defense Finance and Accounting Service - INMilitary Pay OperationsATTN: Verifications and Support Branch8899 E. 56th St.Indianapolis, IN 46249-0875***Telephone number***: (317) 510-2813***Fax number***: (317) 275-0123***E-mail***: ampo-verify-inquiries@dfas.mil***Note***: Normal processing is 14 days from date of receipt.  |

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| e. Address Code 17 | ***Address***: Defense Finance and Accounting ServiceU.S. Military Retired PayPO Box 7131London, KY 40742-7130***Telephone number***: (800) 321-1080***Fax number***: (800) 982-8459 |

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| f. Address Code 25 | ***Address***: Defense Finance and Accounting Service - INMilitary Pay OperationsATTN: Verifications and Support Branch8899 E. 56th St. Indianapolis, IN 46249-0875***Telephone number***: (317) 510-2813***Fax number***: (317) 275-0123***E-mail***: ampo-verify-inquiries@dfas.mil***Note***: Normal processing is 14 days from date of receipt.  |

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| g. Address Code 35 | Use the table below to determine the correct address to which to direct service requests for address code 35. |

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| If the information request concerns … | Then direct the inquiries to … |
| retired pay matters | ***Address***:Defense Finance and Accounting ServiceU.S. Military Retired PayPO Box 7130London, KY 40742-7130***Telephone number***: (800) 321-1080***Fax number***: (800) 469-6559 |
| * Navy Reserve pay
* active duty pay
* separation pay, and/or
* severance pay
 | ***Address***:Defense Finance and Accounting ServiceMilitary Pay OperationsATTN: Navy Separations1240 East Ninth St.Cleveland, OH 44199-2055***Telephone number***: (888) 332-7411***Fax number***: (216) 367-3580***E-mail***: ccl-fax-separations@dfas.mil***Notes***: * For Navy Separation Accounts, call (216) 522-6289, then press the “2” and the “#” telephone keys and use the telephone keys to enter the last three digits of the Veteran’s Social Security number (SSN).
* Specify the Veteran’s year of separation with the request. Otherwise, the Defense Finance and Accounting Service (DFAS) may assume the separation occurred in the year in which the request is received.
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| h. Address Code 51 | ***Address***: CommanderPersonnel Service Center (PSD-MR)U.S. Coast Guard Stop 72004200 Wilson Blvd STE 1100Arlington, VA 20598-7200***Telephone number***: (202) 493-1661 |

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| --- | --- |
| i. Address Code 52 | ***Address***: Commanding Officer (RAS)Coast Guard Personnel Services Center444 S.E. Quincy St.Topeka, KS 66683-5391***Telephone number***: (800) 772-8724 |

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| j. Address Code 75 | ***Address***:National Personnel Records Center1 Archives DriveSt. Louis, MO 63138***Telephone number***: (314) 801-0800***Fax number***: (314) 801-9195***E-mail***: cpr.center@nara.gov |

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| k. Address Code 85 | ***Address***: Use the complete address of the medical facility where the x-rays were created.***Notes***: * The x-rays are retained for only five years and then are destroyed.
* The Personnel Information Exchange System (PIES) ***cannot*** be used to make these requests, since an individual facility address cannot be entered in PIES.
* Generate a tailored letter providing complete identification of the Veteran and the records requested.
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| l. Address Code 90 | ***Address***: National Guard BureauATTN: NGB-ARP-C111 S. George Mason DriveArlington, VA 22204-1382***Telephone number***: (703) 607-9789***Note***: Regional offices (ROs) should attempt to obtain required records/information from the appropriate State Adjutants General office before sending a request to the National Guard Bureau. |

#### 2. Addresses for Other Agencies and Record Facilities

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| Introduction | This topic contains information on addresses for other agencies and record facilities, including* Public Health Service (PHS)
* National Oceanic and Atmospheric Administration (NOAA)
* facility possessing records of certain members of the Philippine Army and Philippine Guerrillas, and
* Judge Advocate General (JAG) office.
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| Change Date | February 11, 2016 |

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| a. PHS | To obtain service information and medical records from the Public Health Service (PHS), send the request toOfficer SupportATTN: Records Officer1101 Wootton Parkway, Plaza Level, Suite 100Rockville, MD 20852 |

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| b. NOAA | To obtain service information, pay data, and medical records from the National Oceanic and Atmospheric Administration (NOAA), formerly the Environmental Science Services Administration and Coast and Geodetic Survey, send the request to Commissioned Personnel CenterNational Oceanic and Atmospheric Administration8403 Colesville Rd.Suite 5000Silver Spring, MD 20910 |

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| c. Facility Processing Records of Certain Members of the Philippine Army and Guerrillas | To obtain service information and medical records for members of the Philippine Army ordered into the U.S. Army Forces and Philippine Guerillas, send the request toNational Personnel Records CenterNRPMR-P1 Archives DriveSt. Louis, MO 63138 |

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| d. JAG Office | Transcripts of a court martial that resulted in an other-than-honorable discharge, undesirable discharge, or bad conduct discharge are kept at the respective Judge Advocate General (JAG) offices. Send a letter requesting the copies to the appropriate office and include in the request the service member’s* name
* VA file number
* SSN
* service number, if applicable, and
* dates of service.

***Note***: Do***not***use PIES to make this request. For guidelines on requesting records if the individual was discharged from the National Guard, see M21-1, Part III, Subpart iii, 2.D.The table below lists the addresses and telephone numbers for the JAG offices of each service department. |

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| Department of Service | Address | Telephone Number |
| Army | Office of the Judge Advocate General2200 Army PentagonWashington, DC 20310-2200  |  (703) 697-5151 |
| Air Force | AFLOA/JAJM1500 West Perimeter Rd, Suite 1130Joint Base Andrews, MD 20762 | (240) 612-4820 |
| Navy/Marine Corps | Appellate Review ActivityOffice of the Judge Advocate GeneralDepartment of the NavyWashington, DC 20370 | (202) 685-7070***Note***: Requests for court martial transcripts and proceedings for Navy/Marine Corps Veterans may be faxed to the Officer in Charge of the Appellate Review Activity at (202) 685-7687. |

#### 3. Groups Approved for Veterans Status Under PL 95-202 and PL 106-259

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| **Introduction** | This topic contains information on groups approved for Veterans status, including* listing of approved groups under PL 95-202, and
* listing of approved groups under PL 106-259.
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| Change Date | April 28, 2015 |

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| a. Listing of Approved Groups Under PL 95-202 | The table below lists* the groups approved for Veteran status under *Public Law (PL) 95-202*, Section 401, the GI Bill Improvement Act of 1977, and
* the date on which Veteran status was granted.
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| Name of Group | Date Approved |
| Quartermaster Corps Keswick Crew on Corregidor, World War II | 02/07/1984 |
| U.S. Civilians of the American Field Service (AFS) Who Served Overseas Operationally in World War I (WWI) During the Period 08/31/1917 to 01/01/1918 | 08/30/1990 |
| U.S. Civilians of the AFS Who Served Overseas Under U.S. Armies and U.S. Army Groups in World War II (WWII) During the Period 12/07/1941 through 05/08/1945 | 08/30/1990 |
| U.S. Civilian Volunteers WhoActively Participated in the Defense of Bataan | 02/07/1984 |
| U.S. Merchant Seamen Who Served on Blockships in Support of Operation Mulberry | 10/18/1985 |
| Civilian Personnel Assigned to the Secret Intelligence Element of the OSS | 12/27/1982 |
| Engineer Field Clerks in WWI | 08/31/1979 |
| Quartermaster Corps Female ClericalEmployees Serving With the AEF | 01/22/1981 |
| Reconstruction Aides and Dietitians in WWI | 07/06/1981 |
| Signal Corps Female Telephone Operators in WWI | 05/15/1979 |
| Women's Army Auxiliary Corps | 03/18/1980 |
| Male Civilian Ferry Pilots | 07/17/1981 |
| U.S. Civilian Employees of American Airlines Who Served Overseas as a Result of American Airlines' contract with the Air Transport Command During the Period 12/14/1941 through 08/14/1945 | 10/05/1990 |
| Women's Air Forces Service Pilots | 11/23/1977 |
| Civilian Employees, PNAB, Who Actively Participated in the Defense of Wake Island | 01/22/1981 |
| Guam Combat Patrol | 05/10/1983 |
| Wake Island Defenders From Guam | 04/07/1982 |
| U.S. Merchant Seamen Who Served in Active Oceangoing Service from 12/07/1941 to 08/15/1945 | 01/19/1988 |
| Civil Service Crew members Aboard U.S. Army Transport Service and Naval Transportation Service Vessels in Oceangoing Service | 01/19/1988 |

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| ***Notes***: * VA has no authority to make active duty determinations for individuals of any of these groups. Before applying for VA benefits, the individual ***must*** apply for an *Armed Forces Discharge Certificate* (*DD Form 214*) by completing a *DD Form 2168*, *Application for Discharge of Member or Survivor of Member of Group Certified to Have Performed Active Duty with the Armed Forces of the United States*.
* Instructions for completing the form, including mailing addresses, are contained on the back of the form. If the appropriate service department determines the individual has provided active military service, the service department will issue a discharge certificate.
* On May 26, 2004, the Secretary of the Air Force denied “active duty” status for the U.S. Civilian Crewmembers of the Flotilla Alaska Barge and Transport Company who served overseas in Vietnam for the period of April 1966 through April 1975.

***Important***: Once Veteran status has been established, any available service records may be requested from National Personnel Records Center (NPRC) through PIES.***Reference***: For information on the correct address codes to use to obtain Merchant Mariner records, see M21-1, Part III, Subpart iii, 2.F.3. |

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| b. Listing of Approved Groups Under PL 106-259 | Effective August 9, 2000, *PL 106-259* established Veteran status for individuals who participated in the Alaska Territorial Guard (ATG) during WWII and who were honorably discharged from service.***Notes***: * *AK-DMVA Form ATG-214* ***must*** be completed for individuals
* seeking to establish ATG status, and/or
* requesting an official copy of his/her Transcript of Military Records.
* To obtain a copy of *AK-DMVA Form ATG-214*, send a request to:

Department of Military and Veterans AffairsOffice of the Adjutant GeneralP.O. Box 5800Fort Richardson, Alaska 99505-6003 |

#### 4. Guide for Service Numbers 1 through 9,999,999

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| Introduction | This topic contains a guide to service numbers 1 through 9,999,999, including * Army service numbers
* Navy service numbers
* Marine Corps service numbers, and
* Coast Guard service numbers.
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| Change Date | December 13, 2005 |

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| a. Army Service Numbers | The table below lists the numbers used for Army enlisted personnel for the periods shown.***Notes***: * The Army originally assigned Air Force service numbers lower than 10,000,000.
* Omitted blocks of numbers were not assigned.
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| Series | Dates Assigned |
| 1 through 5,999,999 | 1918 through 1919 |
| 6,000,000 through 7,999,999 | 1919 through 1940  |
| 8,000,000 through 8,999,999 | 1948 and after (for Women only) |

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| b. Navy Service Numbers | The table below lists the numbers used for Navy enlisted personnel for the periods shown. |

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| Series | Dates Assigned |
| 1,000,000 through 1,999,999 | 1885-1918 |
| 2,000,000 through 9,999,999 | 1918-1965 |
| 100,000 and higher(Letter Prefix)  | 1965 and after |

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| c. Marine Corps Service Numbers | The table below lists the numbers used for Marine Corps enlisted personnel for the periods shown. |

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| Series | Dates Assigned |
| 20,000 through 99,999 | 1905 through 1917 |
| 100,000 through 349,999 | 1917 through 1941 |
| 350,000 through 670,899 | 1941 through 1947 |
| 700,000 through 799,999 | For Women only |
| 800,000 through 999,999 | 1943 through 1947 |
| 1,000,000 through 1,699,999 | 1944 through 1957 |
| 1,800,000 through 1,999,999 | 1956 through 1965 |
| 2,000,000 and higher | 1964 and after |

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| d. Coast Guard Service Numbers | The table below lists the numbers used for Coast Guard enlisted personnel for the periods shown. |

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| Series | Dates Assigned |
| 100,000 through 1999,999 | through 1930 |
| 200,000 through 254,999 | 1930 through 1942 |
| 255,000 through 349,999 | 1945 through 1962 |
| 350,000 through 499,999 | 1962 and after |
| 600,000 through 699,999 | 1941 through 1945 |

#### 5. Guide for Service Numbers 10,000,000 through 19,999,999

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| Change Date | December 13, 2005 |

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| a. Regular Army and Regular Air Force Enlisted Service Numbers | The table below lists the numbers used for regular Army and regular Air Force enlisted personnel for the periods shown.***Notes***: * Series 10,000,000 through 10,999,999 are used for initial enlistments occurring outside the continental limits.
* The Army originally assigned Air Force service numbers lower than 10,000,000.
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| **Series** | **Dates Assigned** |
| 10,000,000 through 10,999,999 | 1940 and after |
| 11,000,000 through 11,142,500 | 1940 through 1945 |
| 11,142,501 through 11,188,000 | 1946 through 1948 |
| 11,188,001 through 11,238,500 | 1949 through 1951 |
| 11,238,501 through 11,283,000 | 1952 through 1954 |
| 11,283,001 through 11,344,500 | 1955 through 1957 |
| 11,344,501 through 11,384,000 | 1958 through 1960 |
| 11,384,001 through 11,999,999 | 1961 and after |
| 12,000,000 through 12,242,000 | 1940 through 1945 |
| 12,242,001 through 12,321,000 | 1946 through 1948 |
| 12,321,001 through 12,393,500 | 1949 through 1951 |
| 12,393,501 through 12,469,000 | 1952 through 1954 |
| 12,469,001 through 12,553,375 | 1955 through 1957 |
| 12,553,376 through 12,614,900 | 1958 through 1960 |
| 12,614,901 through 12,999,999 | 1961 and after |
| 13,000,000 through 13,197,500 | 1940 through 1945 |
| 13,197,501 through 13,299,700 | 1946 through 1948 |
| 13,299,701 through 13,408,700 | 1949 through 1951 |
| 13,408,701 through 13,511,500 | 1952 through 1954 |
| 13,511,501 through 13,621,140 | 1955 through 1957 |
| 13,621,141 through 13,705,500 | 1958 through 1960 |
| 13,705,501 through 13,999,999 | 1961 and after |
| 14,000,000 through 14,204,500 | 1940 through 1945 |
| 14,204,501 through 14,300,770 | 1946 through 1948 |
| 14,300,771 through 14,454,000 | 1949 through 1951 |
| 14,454,001 through 14,547,500 | 1952 through 1954 |
| 14,547,501 through 14,661,000 | 1955 through 1957 |
| 14,661,001 through 14,745,000 | 1958 through 1960 |
| 14,745,001 through 14,999,999 | 1961 and after  |
| 15,000,000 through 15,201,000 | 1940 through 1945 |
| 15,201,001 through 15,280,500 | 1946 through 1948 |
| 15,280,501 through 15,465,760 | 1949 through 1951 |
| 15,465,761 through 15,530,600 | 1952 through 1954 |
| 15,530,601 through 15,593,615 | 1955 through 1957 |
| 15,593,616 through 15,639,615 | 1958 through 1960 |
| 15,639,616 through 15,999,999 | 1961 and after |
| 16,000,000 through 16,201,500 | 1940 through 1945 |
| 16,201,501 through 16,307,000 | 1946 through 1948 |
| 16,307,001 through 16,398,890 | 1949 through 1951 |
| 16,398,891 through 16,481,925 | 1952 through 1954 |
| 16,481,926 through 16,600,497 | 1955 through 1957 |
| 16,600,498 through 16,638,100 | 1958 through 1960 |
| 16,683,101 through 16,999,999 | 1961 and after |
| 17,000,000 through 17,183,500 | 1940 through 1945 |
| 17,183,501 through 17,254,500 | 1946 through 1948 |
| 17,254,501 through 17,338,810 | 1949 through 1951 |
| 17,338,841 through 17,410,300 | 1952 through 1954 |
| 17,410,301 through 17,512,785 | 1955 through 1957 |
| 17,512,786 through 17,592,940 | 1958 through 1960 |
| 17,592,941 through 17,999,999 | 1961 and after |
| 18,000,000 through 18,247,100 | 1940 through 1945 |
| 18,247,101 through 18,360,800 | 1946 |
| 18,360,801 through 18,546,000 | 1947 through 1957 |
| 18,546,001 through 18,607,725 | 1958 through 1960 |
| 18,607,726 through 18,999,999 | 1961 and after |
| 19,000,000 through 19,235,500 | 1940 through 1945 |
| 19,235,501 through 19,324,485 | 1946 through 1948 |
| 19,324,486 through 19,420,000 | 1949 through 1951 |
| 19,420,001 through 19,520,770 | 1952 through 1954 |
| 19,520,771 through 19,590,665 | 1955 through 1957 |
| 19,590,666 through 19,597,661 | 1958 |
| 19,597,662 through 19,999,999 | 1959 and after |

#### 6. Guide for Service Numbers 20,000,000 and Higher

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| Change Date | December 13, 2005 |

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| a. Service Numbers 20,000,000 and Higher | The table below lists the service numbers 20,000,000 and higher, the time periods in which they were issued, and the service categories to which they were issued. |

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| Series | Period Issued | Service Category |
| 20,000,000 through 20,999,999 | 1940 through 1946 | Enlisted National Guard in active duty. |
| 21,000,000 through 29,999,999 | 1946 and after | Enlisted National Guard of the U.S. |
| 30,000,000 through 39,999,999 | 1940 through 1946 | Enlisted personnel inducted into the Army of the U.S. |
| 40,000,000 through 41,999,999 | --- | Apparently not used or allocated. |
| 42,000,000 through 46,999,999 | 1943 through 1946 | Enlisted personnel inducted into the Army of the U.S. |
| 47,000,000 through 49,999,999 | --- | Apparently not used or allocated. |
| 50,000,000 through 59,999,999 | 1948 through 1966 | Army and Air Force Emergency Interim Issue (EM). ***Note***: Regular Army and Air Force are not included. |
| 60,000,000 through 69,999,999 | 1966 and after | Army and Air Force EM.***Note***: Regular Army and Air Force are not included. |
| 70,000,000 through 89,999,999 | --- | Apparently not used or allocated. |
| 90,000,000 through 99,999,999 | 1940 through 1945 | Only a limited number, about 20,000 within this series, were used for the Philippine Army during WWII.***Note***: There is no evidence of other usage. |